

**DEPARTMENT OF HISTORY
FACULTY OF ARTS AND SCIENCE**

**CONTINUOUSLY POSTED NOTICE
FILLING SESSIONAL INSTRUCTIONAL ASSISTANT POSITIONS
UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT**

HOW TO SUBMIT AN APPLICATION

The Department of History may hire Sessional Instructional Assistants to assist in the delivery of some of its undergraduate courses. Specific courses will be posted on the History Department's bulletin board for CUPE 3902 located in our reception area, and on our website.

To be considered for a position, a CUPE 3902 Unit 3 application form must be filled out: (<http://forms.hrandequity.utoronto.ca/#employment>) and Curriculum Vitae must be submitted BY EMAIL to:

hiscupe3@chass.utoronto.ca
and addressed to the:
Associate Chair, Undergraduate
Department of History
University of Toronto

NOTE: A VALID EMAIL ADDRESS IS REQUIRED.

GENERAL INFORMATION

Generally speaking, for Fall and/or Winter courses, we expect to make hiring decisions June through September; Summer course hiring's occur in March/April. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twelve (12) months. Persons who submit applications and CVs will receive emailed job postings for specific positions for the subsequent twelve (12) months.

This notice is posted pursuant to the CUPE Local 3902 **Unit 3** Collective Agreement.

For your information: Please note that, with respect to the hiring of Sessional Instructional Assistants, the **Unit 3** collective agreement affirms that the provisions of Article 14:03(a) of the CUPE Local 3902, **Unit 1** Collective Agreement (extending preference in hiring to students enrolled in the School of Graduate Studies of the University of Toronto or prospective graduate students who have made application to be so enrolled), take precedence as between Unit 1 and Unit 3.