

**DEPARTMENT OF HISTORY  
FACULTY OF ARTS AND SCIENCE**

**CONTINUOUSLY POSTED NOTICE FILLING SESSIONAL  
INSTRUCTIONAL ASSISTANTS POSITIONS UNDER THE CUPE  
3902 UNIT 3 COLLECTIVE AGREEMENT**

**HOW TO SUBMIT AN APPLICATION**

The Department of History may hire Sessional Instructional Assistants to assist in the delivery of some of its undergraduate courses. Specific courses will be posted on the History Department's bulletin board for CUPE 3902 located in our reception area, and on our website.

To be considered for a position, a CUPE 3902 Unit 3 application form must be filled out: (<http://forms.hrandequity.utoronto.ca/#employment>) and Curriculum Vitae must be submitted BY EMAIL to:

**history.cupe3@utoronto.ca**  
and addressed to the:  
Associate Chair, Undergraduate  
Department of History  
University of Toronto

**NOTE: A VALID EMAIL ADDRESS IS REQUIRED.**

**GENERAL INFORMATION**

Generally speaking, for Fall and/or Winter courses, we expect to make hiring decisions June through September; Summer course hiring's occur in March/April. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twelve (12) months. Persons who submit applications and CVs will receive emailed job postings for specific positions for the subsequent twelve (12) months.

This notice is posted pursuant to the CUPE Local 3902 **Unit 3** Collective Agreement.

**For your information:** Please note that, The parties agree that with respect to the hiring of Sessional Instructional Assistants, the provision extending preference in hiring to students enrolled in the School of Graduate Studies of the University of Toronto or prospective graduate students who have made application to be so enrolled, contained in Article 16:03(a) of the collective agreement between the University of Toronto and CUPE Local 3902, Unit 1, shall be recognized as taking precedence as between CUPE Local 3902, Unit 3, and CUPE Local 3902, Unit 1. However, the foregoing will not preclude the employment of persons who are not students as established in past practice. Such persons, when employed as Sessional Instructional Assistants, shall be covered by the applicable provisions of the Unit 3 collective agreement with respect to their employment.